

ANKASAM WRITING RULES

1. The written language is Turkish. However, works written in other languages, primarily Arabic, Persian, English and Russian, can also be published.
2. The Editorial Board does the editing of the submitted manuscripts. Spelling, punctuation and abbreviations are based on the latest edition of the Turkish Language Association (TDK) Spelling Guide. Submitted manuscripts should be clear and understandable, in accordance with scientific criteria in terms of language and expression. It is also possible to reach the Spelling Guide and the Turkish dictionary at <http://www.tdk.gov.tr>.
3. Manuscripts submitted for publication should be between a minimum of 6,000 and a maximum of 10,000 words, including the abstract and bibliography.
4. Manuscripts should be submitted with an abstract not exceeding 100 words, including the titles of the articles in Turkish and English, written at the beginning of the article, and 5 keywords in Turkish and English. The first letters of the keywords should be capitalized. In addition, except for articles in English, a structured abstract limited to 700-1,000 words should be added to the end of the article.
5. The arrival date (the date sent to our journal by the author) should be added to the first page of the article. The date of acceptance for publication will be added by the Editorial Board.
6. The name of the author should be written in the right corner, italicized, 12 points; plus, title, place of duty, ORCID number and e-mail address should be stated in the footnote with an asterisk (*) character and 10 font size.
7. The ORCID number should be taken and added by the author. Articles without an ORCID number will not be evaluated.
8. Font type: It should be Times New Roman, 12 point, single-spaced.
9. Footnotes: It should be 10 pt, single-spaced and justified.
10. Titling in-text method:
 - First-level headings: First letter of each word capitalized – Bold and Plain Font
 - Secondary headings: Capitalize the first letter of each word – Bold and Italic Font
 - Tertiary headings: Only the first letter of the first word is capitalized – Bold and Italic Font

PRINCIPLES OF PAGE LAYOUT

1. Paragraph writing; The first line should be 1.25, between paragraphs 3 pt before, 3 pt after, justified, single line spacing.
2. Page layout normal, page setup; 5 cm from the top, 5.5 cm from the bottom, 4.5 cm to the left, 4.5 cm to the right, margin 0, header 1.25, footer 4.5 cm.

3. Page numbers should be given at the bottom right.

4. After the first page, the name of the author on the even numbered pages and the article name on the odd numbered pages should be added to the header as 9 points.

PRINCIPLES ON REFERENCE AND SENDING

1. Footnotes should be numbered at the bottom of the page. References should not be used in the text (eg Karpat, 2001:101).

2. The full identity of the cited source should be given, and uncited works should not be shown in the bibliography.

3. Publication names (book titles in books, journal titles in articles) should be written in italics in footnotes.

4. The page number (p.) cited must be specified in the citations.

5. For references to the same source, *ibid* for books, *ibid* for articles, *ibid* for dissertations, and abbreviations for the same page should be used in italics.

PRINCIPLES ON WRITING THE SOURCES TO BE USED IN THE FOOTNOTE

1. BOOKS

a. Single-authored books:

Name and surname of the author, name of the work, (volume number, if any), (translator, if any), publisher, place and date of publication, page number.

· Mehmet Seyfettin Erol, *Turkish United States from Dream to Reality*, İrfan Publishing House, Istanbul 1999, p. 90.

· Baskin Oran, *Turkish Foreign Policy: 1919-1980, Volume: 1*, İletişim Publishing, Istanbul 2005, p. one hundred.

· Henry Kissinger, *World Order*, trans. Sinem Sultan Gul, Boyner Publications, Istanbul 2016, p. 117.

· Kenneth N. Waltz, *Man, the State, and War: A Theoretical Analysis*, Columbia University Press, New York 2001, p. 87.

b. Books with two authors:

First author's name and surname - Second author's name and surname, title of work, (volume number, if any), (translator, if any), publisher, place and date of publication, page number.

· Ünal Acar-Ömer Urhal, *State Security Intelligence-Terrorism*, Adalet Publishing House, Ankara 2007, p. 50.

· Daron Acemoglu-James Robinson, *The Fall of Nations*, trans. Faruk Rasim Velioglu, Doğan Kitap, Istanbul 2013, p. 230.

c. Books with more than two authors:

First author's name and surname, etc., name of the work, (volume number, if any), (translator, if any), publisher, place and date of publication, page number.

·İlknur Yantuna et al., Being an International Relationship in Turkey, Yeniüzyıl Publications, İstanbul 2014, p. 111.

·Erdem Ünlen et al., Economic and Social History of the Republic of Turkey, Vol: 1, Atatürk Research Center Publications, Ankara 2017, p. 654.

d. Article in compilation books:

Name and surname of the author, "name of the article", name and surname of the compiler, journal, name of the work, publisher, place and date of publication, page number.

·Korkut Boratav, "Turkish Economy in the Rise of a Cycle", Nergis Mütevelliioğlu, ed., Globalization, Crisis and Neoliberal Transformation in Turkey, Bilgi University Press, İstanbul 2009, p. 50.

·Yelda Demirağ, "200 Years Historical History of Turkey's Efforts to Integrate with the West", Mehmet Seyfettin Erol, ed., Turkey-EU Relations, Orion Publishing House, Ankara 2007, p. 375.

·Kadir Ertaç Çelik, "Identity and Foreign Policy in Kazakhstan", Mehmet Seyfettin Erol-Yavuz Gürler, ed., 25th Annual of TURKSAV Turkish World: Analysis, Evaluations, Predictions, Self-criticism, Akçağ Publications, Ankara 2016, p. 152.

·Erik Ringmar, "The Making of the Modern World", Stephen McGlinchey, ed., International Relations, E-International Relations Publishing, Bristol 2017, p. 15.

·Dana Gold-Stephen McGlinchey, "International Relations Theory", Stephen McGlinchey, ed., International Relations, E-International Relations Publishing, Bristol 2017, p. 46.

e. Books/booklets published by institutions and organizations:

(Name and surname of the author, if any), name of the official institution, (name of the department, if any), name of the work, (report number, if any), publisher, place and date of publication, page no.

·World Bank Group, Global Economic Prospects: Weak Investments in Uncertain Times, Washington January 2017, p. 57.

f. Official publications

Title of the work, (volume number, if any), publisher, date and date of publication, page number.

·Kemal Atatürk, Speech-Documents, Vol: 3, Turkish Revolution History Institute Publications, İstanbul 1960, p. 293.

g. Books without author or editor names:

Name of the work, publisher, place and date of publication, page number.

·1000 Great Men Who Created History, Milliyet Publications, Istanbul 1985, p. 50.

·Ottoman Turkish Dictionary, Cihan Publications, Istanbul 2013, p. 250.

·Cambridge Essential English Dictionary, Cambridge University Press, London 2011, p.100

2. ARTICLES:

a. Articles with known authors in the journal:

Name and surname of the author, "name of the article", (translator, if any), name of the periodical in which it was published, Volume (Issue), date of publication, page number.

·Mehmet Seyfettin Erol, "Vision Searches in Turkish Foreign Policy After September 11 and 'Four Styles of Politics'", Gazi Academic View, 1(1), Winter 2007, p. 40.

·Kadir Caner Doğan-Mürşit Recepoğlu, "Democratization Reforms Due to Neo-Liberal Developments in Romania: The Case of the Romanian Ombudsman", Journal of Black Sea Studies, 13(51), Fall 2016, p. 105.

·Aşkın İnci Sökmen Alaca, "Hybrid Threats and New Conflicts in the International System", Journal of International Relations and Foreign Policy, 4(2), December 2016, p. 35.

·Paul Rivlin, "Leadership and Economics in the Arab World: 1950-1996", trans. Erhan Şener, Eurasia File, 6(1), Arab World Special Issue, Spring 2000, p. 270.

b. Articles with unknown author in the journal:

"Name of the article", (translator, if any), name of the periodical in which it was published, Volume (Issue), date of publication, page number.

·"Jeltoksan Uprising and Its Role in Kazakhstan Independence", Journal of Regional Studies, 1(1), May 2017, p. 57.

·"In Search of the Politics of Security", The British Journal of Politics & International Relations, 17(4), November 2015, p. 590.

c. Articles in special issue journals:

Name and surname of the author, "name of the article", (translator, if any), name of the periodical in which it was published, Volume (Issue), name of the special issue, date of publication, page number.

·Muharrem Ekşi, "The Geocultural Axis of Turkish-American Relations in the Middle East in the AK Party Era: Islamic Identity", Gazi Academic View, 9(18), Middle East Special Issue, Summer 2016, p. 65.

d. Article/column in the daily newspaper:

Name and surname of the author, "name of the article/column", name of the newspaper, date of publication.

· Mehmet Seyfettin Erol, "US Lawrence McGurk's Turkey Operation", Milli Gazete, 3 August 2017.

e. Article in the online magazine:

Name and surname of the author, "name of the article", (translator, if any), name of the periodical in which it was published, Volume (Issue), date of publication, URL link, (Access Date).

· Cenk Tamer, "From Social Consensus Problem to Lack of Strategic Thinking: The Case of the Central African Republic", International Journal of Crisis and Politics Studies, 1(1), <http://uksad.ankasam.org/index.php/uksad/article/view/32/4>, (Access Date: 04.08.2017).

· Nadine Dolby, "Research in Youth Culture and Policy: Current Conditions and Future Directions." Social Work and Society: The International Online-Only Journal, 6(2), 2008, www.socwork.net/sws/article/view/60/362, (Access Date: 20.07.2017).

f. Article found in indexes:

Name and surname of the author, "name of the article", (translator, if any), name of the periodical in which it was published, Volume (Issue), publication date, index name, URL link, (Access Date).

· Claire Langhamer, "Love and Courtship in Mid-Twentieth-Century England", Historical Journal, 50(1), 2007, ProQuest, doi:10.1017/S0018246X06005966, (Accessed 03.08.2018).

3. PAPERS

a. Papers presented at the congress:

Name and surname of the author, "name of the paper", name of the congress, date of the congress, place of the congress

· Doğancahan Başaran, "Iran's Perception of Security and Its Effect on Caucasus Policies", II. International Khojaly and Regional Security Symposium, 26-27 February 2018, Giresun.

b. Papers in the Proceedings Book:

Author's name and surname, "name of the paper", name of the proceedings book, editor (if any), publishing house or publisher, place and year of publication

· Mehmet Seyfettin Erol, "Latin America in the Context of Power Struggles in Near Surroundings", Latin America Workshop Proceedings, LAMER&TIKA, Ankara 2013, p. 123.

4. INTERNET RESOURCES

a. Internet Pages of Public Institutions:

Name of official institution, "title of site", URL, (Access Date).

·T.R. Ministry of Foreign Affairs, "Foreign Relations Terminology", <http://www.mfa.gov.tr/dis-iliskiler-terminology.tr.mfa>, (Access Date: 03.08.2017).

· U.S. Department of State, "Bureau of Counterterrorism and Countering Violent Extremism", <https://www.state.gov/j/ct/index.htm>, (Access Date: 03.08.2017).

b. Excerpt from the entire website:

(Author's name and surname, if any), Title of the site, name of institution/organization, URL link, (Access Date).

·CIA World Factbook, Central Intelligence Agency, <https://www.cia.gov/library/publications/the-world-factbook/>, (Access Date: 04.08.2017).

c. Excerpt from a page on the website:

(Author's name and surname, if any), "title of page", name of institution/organization, URL link, (Access Date).

·"What is the European Union? How it Works and its History", The Balance, <https://www.thebalance.com/what-is-the-european-union-how-it-works-and-history-3306356>, Accessed 04.08.2017).

·"Economy Terms Dictionary", Ekonomitrend, <http://www.ekonomitrend.com/ekonomi-terimleri-sozlugu/>, (Access Date: 04.08.2017).

·Mehmet Seyfettin Erol, "The Temple of Solomon" or the Order of Chaos!", ANKASAM, <https://ankasam.org/suleyman-mabedi-ya-da-kaos-duzeni/>, (Access Date: 04.08.2017).

d. Article taken from the Internet:

Name and surname of the author, "name of the column", Name of the newspaper, publication date, URL, (Access Date).

·Murat Yetkin, "The Pervasive Danger of War as International Law Collapses", Hürriyet, 5 August 2017, <http://www.hurriyet.com.tr/yazarlar/murat-sahibinden/uluslararasi-hukuk-cokarken-yaygin-savas-tehlikesi-40540963>, (Access Date: 06.08.2017).

e. Internet News:

"News title", Newspaper name, URL, (Access Date).

·"Ugly Words to Turkey in the Ambassador's Leaked Mail", Hürriyet, <http://www.hurriyet.com.tr/buyukelcinin-sizan-mailinde-turkiyeye-cirkin-words-40541023>, (Access Date: 05.08.2017).

f. Tweet:

@twitterusername, "content of the tweet", Twitter, post date, URL, (Access Date).

·@RT_Erdogan, "Happy 43rd Anniversary of the Cyprus Peace Operation, which abandoned the attempt against the existence of the Turkish Cypriots.", Twitter, 20 July 2017, https://twitter.com/RT_Erdogan/status/888060927391748, (Access Date: 21.01.2019).

@JZarif, "Congratulations to brave people & Government of Iraq upon liberation of Mosul. When Iraqis join hands, no limits to what they can achieve.", Twitter, 9 July 2017, <https://twitter.com/JZarif/status/8841059680738>, (Accessed 21.01.2019).

g. Video sharing platforms:

"Name of video", Platform name, video uploader, upload date, URL, (Access Date).

·"ANKASAM President Prof. Dr. Mehmet Seyfettin EROL on TRT Haber (07.01.2019)", Youtube, Ankara Center for Crisis and Policy Studies, 7 January 2019, https://www.youtube.com/watch?v=T6oil7c_mtU, (Access Date: 21.01.2019).

5. THESIS:

Author's name and surname, name of the thesis, institution, institute, place and date of the thesis, (academic degree of the thesis), page number.

·Kadir Ertaç Çelik, Identities, Balance of Power and Alliances: The Case of Kazakhstan, Gazi University, Institute of Social Sciences, (Unpublished Master's Thesis), Ankara 2014, p. 59.

6. REPORTS/ANALYSIS:

a. Report/analysis with known author:

Name and surname of the author, name of the work, name of the institution, date and date of publication, page number.

·Cenk Tamer, The Future of Turkey-Iran Relations in the Second Spiritual Period, ANKASAM, Ankara 2017, p. 23.

b. Report/analysis with unknown author:

The title of the work, the name of the institution, the date and date of publication, page number.

·Reflections of National Characteristics on Turkish Foreign Policy, Barış Publishing House, Ankara 2011, p. 59.

·2017 Iranian Presidential Elections Report, ANKASAM, Ankara 2017, p. 40.

7. ENCYCLOPEDIA ARTICLE

"Name of the article", name of the work, (volume number if available), (issue number if available), place and date of publication, page number.

·“Silistre”, DIA, Issue: 37, Istanbul 2009, p. 203.

8. BROCHURE

Name and surname of the author, Name of the work, Publisher/Institution, place and date of publication, page number.

Cihat Akçakayaoğlu, Atatürk with the Principles of Revolution, General Staff Military History and Strategic Studies Presidency Publications, Ankara 2014, p. 3.

9. MAPS AND CHARTS

Map/schematic name, Map/Diagram, institution, place of publication.

·Physical Map of the Middle East, Map, National Cartography Institute Publication, 2001.

10. BULLETIN

Bulletin name, institution, place and date of publication, page number.

·Istanbul Bilgi University News Bulletin, Bilgi University Press, Istanbul 2001, p. 9.

11. ARCHIVE DOCUMENTS

BOA., Y.A.HUS., D: 624, G: 36, Document no (lef): 8, ATASE., BHK., K: 987, A: 2-7444, D: 3, F: 8.

PRINCIPLES TO BE APPLIED IN REFERENCES WRITING

1. In the bibliography, the surname of the author is BIG and at the beginning; The name will be written in lower case letters.

2. References will be given in alphabetical order.

3. Page ranges will be specified exactly in compilation books and articles.

EXAMPLES:

·ACAR, Ünal-Ömer Urhal, State Security Intelligence-Terrorism, Adalet Publishing House, Ankara 2007.

·ACEMOGLU, Daron-James Robinson, The Fall of Nations, trans. Faruk Rasim Velioğlu, Doğan Kitap, Istanbul 2013.

·CIA World Factbook, Central Intelligence Agency, <https://www.cia.gov/library/publications/the-world-factbook/>, (Accessed 04.08.2017).

·ÇELİK, Kadir Ertaç, “Identity and Foreign Policy in Kazakhstan”, Mehmet Seyfettin Erol-Yavuz Gürler, ed., 25th Annual of Türksav Turkish World: Analysis, Evaluations, Forecasts, Self-criticism, Akçağ Publications, Ankara 2016, p. 90-110.

·ÇELİK, Kadir Ertaç, *Identities, Balance of Power and Alliances: The Case of Kazakhstan*, Gazi University, Institute of Social Sciences, (Unpublished Master's Thesis), Ankara 2014

·DEMİRAG, Yelda, "200 Years Historical History of Turkey's Efforts to Integrate with the West", Mehmet Seyfettin Erol, ed., *Turkey-EU Relations*, Orion Publishing House, Ankara 2007, p. 100-120.

·DOĞAN, Kadir Caner-Mürşit Recepoğlu, "Democratization Reforms Based on Neo-Liberal Developments in Romania: The Case of the Romanian Ombudsman", *Journal of Black Sea Studies*, 13(51), Fall 2016, p. 105-120.

·EKŞİ, Muharrem, "The Geocultural Axis of Turkish-American Relations in the Middle East in the AK Party Era: Islamic Identity", *Gazi Academic View*, 9(18), Middle East Special Issue, p. 65-90.

·EROL, Mehmet Seyfettin, *Turkish United States from Dream to Reality*, İrfan Publishing House, Istanbul 1999.

·EROL, Mehmet Seyfettin, "Vision Searches in Turkish Foreign Policy After September 11 and 'Four Styles of Politics'", *Gazi Academic View*, 1(1), Winter 2007, p. 40-70.

·EROL, Mehmet Seyfettin, "Latin America in the Context of Power Struggles in Near Surroundings", *Latin America Workshop Proceedings, LAMER*, Ankara 2013, p. 123-144.

·KISSINGER, Henry, *World Order*, trans. Sinem Sultan Gul, Boyner Publications, Istanbul 2016.

·TAMER, Cenk, "From Social Consensus Problem to Lack of Strategic Thinking: The Case of the Central African Republic", *International Journal of Crisis and Politics Studies*, 1(1), <http://uksad.ankasam.org/index.php/uksad/article/view/32/4>, (Access Date: 04.08.2017).

·U.S. Department of State, "Bureau of Counterterrorism and Countering Violent Extremism", <https://www.state.gov/j/ct/index.htm>, (Access Date: 03.08.2017).

·YANTUNA, İlknur-et al., *Being an International Relationship in Turkey*, Yenyüzyıl Publications, Istanbul 2014.

·YETKİN, Murat, "The Pervasive Danger of War as International Law Collapses", *Hürriyet*, 5 August 2017, <http://www.hurriyet.com.tr/yazarlar/murat-sahibinden/uluslararasi-hukuk-cokarken-yaygin-savas-tehlikesi-40540963>, (Access Date: 06.08.2017).

PRINCIPLES TO BE FOLLOWED IN THE USE OF DOCUMENTS, TABLES, FIGURES AND GRAPHICS

·Annexes (documents) will be given at the end of the article and below will include a brief information about the content of the document and the reference in accordance with the criteria for citing scientific references.

·Other appendices (Tables, Figures and Graphs) include headings for tables, figures and graphics in case of a large number of indicators other than normal text; Supplementary Table: 1, Supplementary Graphic: 3 and Supplementary Figure 7 should be written as, appendices should be given after REFERENCES.

References to these annexes in the text must be made as Supplementary Table: 1, Supplementary Graphic: 3 or Supplementary Figure: 7. If citations are made for tables, figures, graphics and pictures, the source must be specified.

EVALUATION

1. The Editorial Board of the Journal sends the articles it deems appropriate in terms of format and fields to expert referees (two referees). If both evaluations are positive, the article is accepted for publication. If one is positive and the other is negative, the article is sent to a third referee. The articles that are decided to be corrected for publication must be submitted by the authors within 15 days at the latest (including postal time). The corrected text can be re-examined by the referees who request changes, when deemed necessary.

2. The submitted manuscripts are published with the final decision of the Editorial Board after the approval of the two field experts (referee) as "publishable". Authors are obliged to take into account the criticism, evaluation and corrections of the referee and the Editorial Board. In case of disagreements, the author has the right to report them on a separate page with reasons.

3. The articles that receive the referee's approval are published by the Editorial Board in order according to the completion dates of the referee reports, based on the subject content of the journal.

4. The copyright regarding the articles sent for publication has been transferred to us by the authors, and articles, book reviews, analysis, reports, etc. No fee is charged to the authors who submit their works and no royalties are paid to the authors.

5. Manuscripts sent to the journal are not returned whether they are published or not.

6. Published articles and opinions are the personal opinions of the authors and do not reflect the official opinion of our institution.